



Schedule

U.S. GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE

Authorized Federal Supply Schedule Price List

CONTRACTOR:

TREEFROG DATA SOLUTIONS, INC.

1980 N ATLANTIC AVE, SUITE 402
COCOA BEACH, FL 329313171
Contract Number: GS23F043AA

Schedule Title: Professional Services Schedule (PSS)

Federal Supply Group: 00CORP

Product Service Code: R704

DUNS#: 013407346

Contract Period July 8, 2013 – July 7, 2018

Contract Administrator : **Debbie Deleo**

Phone Number : **321-783-5667**

Fax Number : **321-868-0236**

Web Site : <http://www.treefrogdata.com>

Business Size: Small

Online access to contract ordering information, terms and conditions, up-to-date pricing,
and the option to create an electronic delivery order are available through
GSA Advantage!, a menu-driven database system.
<http://www.GSAAdvantage.gov>

For more information on ordering from Federal Supply Schedules, visit
<http://www.gsa.gov/portal/content/197989>

Pricelist is current thru Modification PS-0010 Effective 9/12/2016

Awarded service information listed by Special Item Numbers (SINS):

SIN:520 13 - Complementary Financial Management Services

Professional Services

Data Analyst

Provides expertise to acquire, manage, manipulate, and analyze data and report results. Interprets data and develops recommendations on findings. Identifies, analyzes, and interprets trends or patterns in complex data sets. Develops graphs, reports, and presentations of project results. Performs basic statistical analysis for projects and reports.

| Unit of Issue: | Per Hour |
|--------------------------|----------|
| GSA Price: | \$41.80 |
| 07/08/2014 – 07/07/2015: | \$41.80 |
| 07/08/2015 – 07/07/2016: | \$41.80 |
| 07/08/2016 – 07/07/2017: | \$41.80 |
| 07/08/2017 – 07/07/2018: | \$41.80 |

Minimum Education: Bachelor's
Minimum Experience: 3 Years

Healthcare Education & Training Manager

Develops and coordinates educational and training programs regarding elements of HIM compliance program, such as appropriate documentation and accurate coding, to all appropriate personnel, including HIM coding staff, physicians, billing personnel, and ancillary departments. Ensures the appropriate dissemination and communication of all regulation, policy, and guideline changes to affected personnel. Assists with the interpretation and application of Government regulations, manuals, and standards relating to quality assurance. Serves as a resource for clarification on accurate and ethical coding and documentation standards, guidelines, and regulatory requirements. Assists with the development of quality standards. Monitors adherence to the HIM compliance program. Prepares and distributes educational material and information. Ability to apply supervised quality control/quality assurance management procedures, including tracking and analyzing key software metrics, monitoring quality procedures and participating in software reviews and testing in a supervised setting. Demonstrations ability in the evaluation of software and associated documentation. Participates in formal and informal reviews to determine quality and in the development of software and functional quality assurance plans.

| Unit of Issue: | Per Hour |
|--------------------------|----------|
| GSA Price: | \$120.90 |
| 07/08/2014 – 07/07/2015: | \$120.90 |
| 07/08/2015 – 07/07/2016: | \$120.90 |
| 07/08/2016 – 07/07/2017: | \$120.90 |
| 07/08/2017 – 07/07/2018: | \$120.90 |

Minimum Education: Bachelor's
Minimum Experience: 7 Years

Medical Billing Personnel

Compiles, analyzes, and checks data for validity and prepares claims for submittal to insurance payers. Reviews billing records and claim forms for completeness and accuracy. Billing personnel must have knowledge about the health care industry. May require verifying insurance and inputting patient information into a computer system. Verify necessary physician referrals and insurance authorizations. Capability and communication skills needed to validate information to include coding and treatment. Compiles billing data for statistical reports.

| Unit of Issue: | Per Hour |
|--------------------------|----------|
| GSA Price: | \$32.01 |
| 07/08/2014 – 07/07/2015: | \$32.01 |
| 07/08/2015 – 07/07/2016: | \$32.01 |
| 07/08/2016 – 07/07/2017: | \$32.01 |
| 07/08/2017 – 07/07/2018: | \$32.01 |

Minimum Education: High School Diploma
Minimum Experience: 1 Year

SIN:520 15 - Outsourcing Recurring Commercial Activities for Financial Management Services

Health Information Analyst

Responsible for assessing and monitoring operations in a health organization. Responsible for producing, analyzing and verifying data using the latest technologies for provision of quality health care services. Provides consultation and support for database management services. Able to handle qualitative and quantitative statistical methods. Analyzes medical data, new trends and verifies the validity of information in the health industry. Responsible developing reports and statistical information based upon the medical data retrieved from computer based applications Demonstrated experience and ability to apply quality control/quality assurance management procedures, including implementing a program of reporting, tracking and analyzing key software metrics, monitoring quality procedures and participating in software reviews and testing with minimal oversight. Demonstrated experience and ability to interpret and apply Government regulations, manuals, and standards relating to quality assurance. Ability to determine the resources required for quality control. Ability to develop and present software quality assurance plans. Ability to conduct formal and informal reviews at predetermined points throughout the revenue cycle.

| Unit of Issue: | Per Hour |
|--------------------------|----------|
| GSA Price: | \$69.78 |
| 07/08/2014 – 07/07/2015: | \$69.78 |
| 07/08/2015 – 07/07/2016: | \$69.78 |
| 07/08/2016 – 07/07/2017: | \$69.78 |
| 07/08/2017 – 07/07/2018: | \$69.78 |

Minimum Education: Bachelors
Minimum Experience: 7 Years

Medical Coding Trainer

Strong familiarity with coding inpatient and/or outpatient conditions and procedures as documented in official guidelines for coding and reporting. Develops and implements standardized, organization-wide coding guidelines and documentation requirements. Provides training and educational programs for physicians, coders, and facility staff in various types of settings and media capabilities. Regularly communicates with physicians and other health care professionals to clarify diagnoses or to obtain additional information. Medical coding trainers required to have familiarity with electronic health records software and computer experience.

| Unit of Issue: | Per Hour |
|--------------------------|----------|
| GSA Price: | \$45.44 |
| 07/08/2014 – 07/07/2015: | \$45.44 |
| 07/08/2015 – 07/07/2016: | \$45.44 |
| 07/08/2016 – 07/07/2017: | \$45.44 |
| 07/08/2017 – 07/07/2018: | \$45.44 |

Minimum Education: High School Diploma
Minimum Experience: 5 Years

Miscellaneous Services

Medical Necessity RN

chart reviews

| Unit of Issue: | Per Transaction |
|--------------------------|-----------------|
| Overtime Rate: | - |
| GSA Price: | \$23.93 |
| 07/08/2014 – 07/07/2015: | \$23.93 |
| 07/08/2015 – 07/07/2016: | \$23.93 |
| 07/08/2016 – 07/07/2017: | \$23.93 |
| 07/08/2017 – 07/07/2018: | \$23.93 |

SIN:520 9 - Recovery Audits

Third Party Collections 1

under one year collections

| Unit of Issue: | Per Transaction |
|--------------------------|-----------------|
| Overtime Rate: | - |
| GSA Price: | \$.19 |
| 07/08/2014 – 07/07/2015: | \$.19 |
| 07/08/2015 – 07/07/2016: | \$.19 |
| 07/08/2016 – 07/07/2017: | \$.19 |
| 07/08/2017 – 07/07/2018: | \$.19 |

Third Party Collections 2

over one year collections

| Unit of Issue: | Per Transaction |
|--------------------------|-----------------|
| Overtime Rate: | - |
| GSA Price: | \$.48 |
| 07/08/2014 – 07/07/2015: | \$.48 |
| 07/08/2015 – 07/07/2016: | \$.48 |
| 07/08/2016 – 07/07/2017: | \$.48 |
| 07/08/2017 – 07/07/2018: | \$.48 |

SIN:520 14 – Audit & Financial Training Services

Medical Claims AR Personnel

Responsible for effective claims management and quality customer service as it relates to patients. Performs follow up on unpaid claims from commercial insurance and private pay. Resolves unpaid accounts in an efficient and timely manner. Demonstrates proficiency and accuracy in software and operating systems directly related to specific job function. Re-bills denied claims and reprocesses rejected claims. Maintains all records, files, and backup documentation related to claim corrections. Initiates timely, consistent, contact with insurance carriers regarding payments for claims and consideration. Compiles payer payment and denial trends. Participates in developing correspondence to assist with claim adjudication.

| Unit of Issue: | Per Hour |
|--------------------------|----------|
| GSA Price: | \$30.15 |
| 07/08/2014 - 07/07/2015: | \$30.15 |
| 07/08/2015 - 07/07/2016: | \$30.15 |
| 07/08/2016 - 07/07/2017: | \$30.15 |
| 07/08/2017 - 07/07/2018: | \$30.15 |

Minimum Education: High School Diploma
Minimum Experience: 1 Year

Medical Record Coding Auditor

Position responsibility incorporates the medical coding position responsibilities however additional work emphasis is placed upon compliance and regulatory standards. Medical record coding auditors perform statistical sampling audits performing analytical, technical, and coding accuracy reviews. Reporting capability on findings to include quality assurance, financial data, and third party claim submissions. Resolve error reports associated with billing process, identify and report error patterns, and when necessary, assist in design and implementation of workflow changes to reduce billing errors. Regularly communicates with physicians and other health care professionals to clarify diagnoses or to obtain additional information. Medical record coding auditors required to have familiarity with electronic health records software and computer experience.

| Unit of Issue: | Per Hour |
|--------------------------|----------|
| GSA Price: | \$50.75 |
| 07/08/2014 - 07/07/2015: | \$50.75 |
| 07/08/2015 - 07/07/2016: | \$50.75 |
| 07/08/2016 - 07/07/2017: | \$50.75 |
| 07/08/2017 - 07/07/2018: | \$50.75 |

Minimum Education: High School Diploma
Minimum Experience: 1 Year

Program Manager

Experience managing the activities of a team, organizational ability to direct multiple activities of a team, organizational and business process improvement staff to execute the business plans, developing plans and projects, determining needs, investigating and resolving problems, interfacing with other functions and outside personnel, preparing capital and operating requests. Is a senior resource for a specific discipline or function. Ability to organize and direct work, coordinate efforts with other functions, and direct personnel to achieve objectives. Directly supervises contractor employees. Responsible for interviewing, hiring, and training contractor employees. Responsible for staff development, planning, assigning and directing work. Responsible for addressing complaints and resolving problems. Responsible for developing, implementing, and maintaining a data quality management (compliance) plan for the revenue cycle to ensure compliance with external regulatory and accreditation requirements, ensuring consistency of quality data for the program. Establishing, implementing, and maintaining a formalized review process for compliance, including a formal review (audit) process. Developing, implementing, and maintaining standardized, organization-wide policies and procedures to monitor the success of the quality data management plan, review areas of risk, investigate identified issues, report data analyses, and take appropriate steps to correct violations.

| Unit of Issue: | Per Hour |
|--------------------------|----------|
| GSA Price: | \$69.78 |
| 07/08/2014 - 07/07/2015: | \$69.78 |
| 07/08/2015 - 07/07/2016: | \$69.78 |
| 07/08/2016 - 07/07/2017: | \$69.78 |
| 07/08/2017 - 07/07/2018: | \$69.78 |

Minimum Education: Bachelors
Minimum Experience: 7 Years

Senior Data Analyst

Provides expertise to acquire, manage, manipulate, and analyze data and report results. Interprets data and develops recommendations on findings. Identifies, analyzes, and interprets trends or patterns in complex data sets. Develops graphs, reports, and presentations of project results. Performs multifaceted statistical analysis for projects and reports.

| Unit of Issue: | Per Hour |
|--------------------------|----------|
| GSA Price: | \$65.80 |
| 07/08/2014 - 07/07/2015: | \$65.80 |
| 07/08/2015 - 07/07/2016: | \$65.80 |
| 07/08/2016 - 07/07/2017: | \$65.80 |
| 07/08/2017 - 07/07/2018: | \$65.80 |

Minimum Education: Masters
Minimum Experience: 3 Years

The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire OOCORP Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

Terms and Conditions:

1. Table of awarded special item number(s) with appropriate cross reference to item descriptions and awarded price(s):

| SIN | Description |
|-------------------|---|
| 520 13 / 520 13RC | Complementary Financial Management Services |
| 520 15 / 520 15RC | Outsourcing Recurring Commercial Activities for Financial Management Services |
| 520 9 / 520 9 RC | Recovery Audits |
| 520 14 / 520 14RC | Audit & Financial Training Services |

2. Maximum order per SIN:

| SIN | Maximum Order |
|--------|----------------|
| 520 13 | \$1,000,000.00 |
| 520 15 | \$1,000,000.00 |
| 520 9 | \$1,000,000.00 |
| 520 14 | \$1,000,000.00 |

3. Minimum order: \$100.00

4. Geographic Coverage: CONUS and OCONUS

5. Point(s) of production (city, county, and State or foreign country): N/A

6. Quantity Discounts: N/A

7. Prompt payment terms: 1% - 20 00.000% - 00 NET 30

8. Government purchase cards accepted above the micro-purchase threshold: Yes

9. Government purchase cards are accepted at or below the micro-purchase threshold: Yes

10. Foreign Items: None

11. Time of Delivery: 30 Days Delivered (after receipt of order)

12. Expedited Delivery: To be determined at task order level

13. Overnight and 2-Day Delivery: To be determined at task order level

14. Urgent requirements: NA

15. F.O.B. points:

Alaska : D - Destination
Continental US : D - Destination
Hawaii : D - Destination
Puerto Rico : D - Destination

16. Ordering Addresses: Fax: 321-868-0236

17. Ordering Procedures: Fax

18. Payment Addresses:

Tree Frog Data Solutions, Inc.

Debbie Deleo
1980 N Atlantic Ave Suite 402
Cocoa Beach, FL 32931
Ph:321-783-5667
Fax:321-868-0236
ddeleo@treefrogdata.com

19. Warranty Provision: NA

20. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): NONE

21. Terms and conditions of repair parts: NA

22. Terms and conditions for any other services: NA

23. Terms and conditions of rental, maintenance, and repair: NA

24. Terms and conditions of installation: NA

25. List of service and distribution points: NA

26. List of participating dealers: NONE

27. Preventative maintenance: NONE

28. Special attributes such as environmental attributes: NONE

29. Section 508 compliance information: NONE

30. Data Universal Number System (DUNS) number: 013407346



Putting *Quality* back into *Quality* Control, *Quality* People, and *Quality* Services.